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**From:** Lutenski, Leigh (ECN)  
**Sent:** Saturday, September 07, 2019 12:28 AM  
**To:** Paine, Carli (MTA); jwinstonsf@gmail.com  
**Cc:** Conrad, Theodore (ECN); Exline, Susan (CPC); Balboa Reservoir Compliance (ECN)  
**Subject:** RE: BRCAC - annual report  
**Attachments:** balboareservoir\_CAC\_Agenda 09-30-19.pdf; balboareservoir\_CAC\_Agenda 09-30-19.docx; BRCAC Draft Annual Report\_Chair draft 8-27-19\_City edits.doc

Hi Jon,

I am following up on a few items:

- Annual Report – We’ve reviewed the annual report and had just a few small corrections and questions (see attached). Thank you for sharing it with us in advance.
- 9/30 Meeting Agenda – I’ve attached our proposed agenda, which includes the annual report as a discussion item. Is that correct or will it be an action item to be approved that night? Let us know if you are comfortable with the proposed transportation item. As Carli replied below, SFMTA is preparing to discuss transit improvements as part of the presentation. Once you confirm the agenda you can share it with the CAC and we can post & distribute it to the public.
- Sue and Sheila will be your main contacts for the 9/30 meeting and while I am out. You can work with Sheila to have a prep meeting at Planning as we’ve done in the past. I have also included Ted Conrad onto this email so you have his contact info. He will be managing the project for OEWD while I am out on leave.

Thanks and have a great weekend, Leigh

**Note: I will be out on maternity leave starting September 20<sup>th</sup> through the end of the year.**

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Leigh Lutenski  
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San Francisco City Hall, Room 448  
Direct: 415-554-6679  
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**From:** Paine, Carli [mailto:Carli.Paine@sfmta.com]  
**Sent:** Wednesday, September 04, 2019 3:48 PM  
**To:** jwinstonsf@gmail.com  
**Cc:** Lutenski, Leigh (ECN) <[leigh.lutenski@sfgov.org](mailto:leigh.lutenski@sfgov.org)>; Conrad, Theodore (ECN) <[theodore.conrad@sfgov.org](mailto:theodore.conrad@sfgov.org)>; Exline, Susan (CPC) <[susan.exline@sfgov.org](mailto:susan.exline@sfgov.org)>; Calvillo, Angela (BOS) <[angela.calvillo@sfgov.org](mailto:angela.calvillo@sfgov.org)>  
**Subject:** FW: BRCAC - annual report

Hi Jon—

Leigh shared your email with me-- we will be sure to cover what we are looking at for Ocean Ave transit improvements as part of the presentation on September 30.

Best,

Carli

**Carli Paine**

Manager, Land Use Development and Transportation Integration  
Sustainable Streets Division



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San Francisco, CA 94103



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**From:** Lutenski, Leigh (ECN) <[leigh.lutenski@sfgov.org](mailto:leigh.lutenski@sfgov.org)>  
**Sent:** Wednesday, September 4, 2019 9:16 AM  
**To:** Exline, Susan (CPC) <[susan.exline@sfgov.org](mailto:susan.exline@sfgov.org)>; Nickolopoulos, Sheila (CPC) <[sheila.nickolopoulos@sfgov.org](mailto:sheila.nickolopoulos@sfgov.org)>; Calvillo, Angela (BOS) <[angela.calvillo@sfgov.org](mailto:angela.calvillo@sfgov.org)>; Paine, Carli <[Carli.Paine@sfmta.com](mailto:Carli.Paine@sfmta.com)>  
**Cc:** Conrad, Theodore (ECN) <[theodore.conrad@sfgov.org](mailto:theodore.conrad@sfgov.org)>  
**Subject:** FW: BRCAC - annual report

Hi Carli & Sue – can you respond to Jon’s request? I presume you can speak to this topic in your “intro/framing” segment of the CAC presentation? Thanks

**From:** jon winston [<mailto:jwinstonsf@gmail.com>]  
**Sent:** Tuesday, September 03, 2019 1:06 PM  
**To:** Lutenski, Leigh (ECN) <[leigh.lutenski@sfgov.org](mailto:leigh.lutenski@sfgov.org)>  
**Cc:** Nickolopoulos, Sheila (CPC) <[sheila.nickolopoulos@sfgov.org](mailto:sheila.nickolopoulos@sfgov.org)>; Exline, Susan (CPC) <[susan.exline@sfgov.org](mailto:susan.exline@sfgov.org)>  
**Subject:** Re: BRCAC - annual report

Sounds good, thanks! Working on the long weekend, though...

Also, just to make sure this hasn't fallen between the cracks, I haven't yet approved the agenda. My last email about it asked if SFMTA could talk about transit improvements as well as Ocean Ave. I think it's really important that they show how they will proactively deal with all of the coming residents.

If we have to, I guess we could push it to December.

--jw

On Mon, Sep 2, 2019 at 3:32 PM Lutenski, Leigh (ECN) <[leigh.lutenski@sfgov.org](mailto:leigh.lutenski@sfgov.org)> wrote:

Hi Jon,

I realized I never replied to your email, sorry about that. Thank you for sending the report. I've reviewed it and have no major comments, just some minor edits. I'll compile mine with any that Sue and Sheila have and we'll get back to you this coming week.

Thanks again, Leigh

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**From:** jon winston [mailto:[jwinstonsf@gmail.com](mailto:jwinstonsf@gmail.com)]

**Sent:** Tuesday, August 27, 2019 2:16 PM

**To:** Lutenski, Leigh (ECN) <[leigh.lutenski@sfgov.org](mailto:leigh.lutenski@sfgov.org)>

**Cc:** Nickolopoulos, Sheila (CPC) <[sheila.nickolopoulos@sfgov.org](mailto:sheila.nickolopoulos@sfgov.org)>; Exline, Susan (CPC) <[susan.exline@sfgov.org](mailto:susan.exline@sfgov.org)>

**Subject:** Re: BRCAC - annual report

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hello all!

Here's the latest draft of the BRCAC Annual Report. Please have a look and let me know where the errors are. After that, I will pass it on to the Committee so they can consider it before the next meeting.

I have never done this before! I tried to be as dry and objective as possible, without inserting any opinion. Please don't be shy if there are any glaring omissions or style issues!

Looking forward to meeting in person soon!

--jon

On Tue, Aug 20, 2019 at 10:41 AM Lutenski, Leigh (ECN) <[leigh.lutenski@sfgov.org](mailto:leigh.lutenski@sfgov.org)> wrote:

Hi Jon,

Thanks for your note about the annual report. It reminded me that we should work out a schedule for City review of the doc prior to the 9/30 CAC meeting. As we've discussed, we're just looking at it for accuracy and not content. Do you think you will have a final draft by the week of 9/16?

In preparation for the 9/30 meeting we are working on a meeting agenda that you and the members can review. It will include the annual report and transportation items. We've also confirmed the room reservation and captioner for the new date. Once the agenda is final we'll post it to the CAC webpage and send an email blast to the large listserv. We are also preparing the transportation materials with the goal of sending to you and the members a week in advance.

Let us know any thoughts or feedback. NOTE: I'll be out on maternity leave starting on September 20<sup>th</sup>. Sue and Sheila (copied on this email) will be your main contacts while I am out and will be facilitating the meeting on 9/30.

Thanks, Leigh

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Leigh Lutenski

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